

Application for Admission



Photo

No. _____

Last date for Submission _____ Session _____ Course Applied For _____

1. Full Name (Surname first)

2. Date of Birth

3. Sex M F

4. Nationality

5. Contact No. of Student: (M) _____ (R) _____ (Other) _____

6. Email

7. Guardian's Name

8. Guardian's Profession

Service Business Professional Retired

9. Contact No. of Guardian: (M) _____ (R) _____ (Other) _____

10. Complete Address for Correspondence

City _____ State _____ Pin _____

11. Details of last two Examinations (Enclose attested Mark Sheet)

Exam	School/College	University/Board	Year	Subjects & % obtained

12. Other Qualifications (if any)

I hereby declare that all the particulars stated in this application are true to the best of my knowledge and belief. In the vent of suppression or distortion of any fact like educational qualification, nationality etc. made in my application form, I understand that my admission is liable for cancellation. I also agree to abide by the terms and conditions given overleaf

Place

Date

Signature of Applicant

Terms & Conditions

1. Forms must be filled in English only, using block letter, except for signature.
2. Overwriting, cutting, erasing in any form may lead to rejection of forms and should be avoided. Any discrepancies in the statement and/or submission of incomplete form will lead to rejection of application / cancellation of admission.
3. Kindly enclose the copies of attested mark-sheet of the last two examinations as detailed in the form.
4. Admissions shall be offered to deserving candidates based on their performance in the qualifying examination. Please note that the courses offered might have different eligibility and qualification criteria depending on the awarding bodies. If required, additional selection criteria might be used at the discretion of the college. However, all candidates shall be informed in advance about any proposed changes and the process shall be scientific and transparent.
5. All fees paid during and after enrollment are non-refundable and no requests for refund or adjustment shall be entertained under any circumstances.
6. The decision of the college authority shall be final and binding.
7. Course Structure & Fees are subject to change with prior notification from Awarding Body.
8. Signing of the form implies that the candidate agrees to the rules and regulations of the institutions as applicable, including those printed herein.



2/1C, Townshend Road, Bhowanipore, Kolkata - 700 025
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FOR OFFICE USE ONLY

APEX Roll No. _____ Institutional Registration No. _____

Received on _____ Checked by _____

Enclosed _____ %age _____

Remarks _____

Action _____